

Ref No. LNCP/IQAC/2023-24/01

Date: 25/04/2023

**Internal Quality Assurance cell for the Academic year 2023-24**

**Objectives of the IQAC:**

The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action is improve the academic and administrative performance of the institution and catalytic action to measure for and institutional Functional towards quality enhancement through internalization of quality culture and of best practices.

**Functions of the committee:**

1. Development and application of quality benchmarks
2. 2. Parameters for various academic and administrative activities of the institution
3. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
4. Collection and analysis of feedback from all stakeholders on quality-related institutional
5. Dissemination of information on various quality parameters to all stakeholders
6. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
7. Documentation of the various programmes/activities leading to quality improvement
8. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices

The following are the members of the IQA Cell.

Sr. No	Name of Member	Designation	Position
1	Dr. Mehta Parulben D	Director, LNCP	Chairman
2	Dr. Ashok Kumar Rai	Director of Administration,	Member
3	Dr. Kaushlendra Mishra	Professor	Member
4	Mr. Harsh Bidua	Sr. Executive, QA, Lupin Ltd. Mandideep, Bhopal	Member
5	Dr. Govind Nayak	Professor, LNCP	Member
6	Dr. Dilip Kumar Tiwari	Professor, LNCP	Member



7	Mrs. Priyanka Namdeo	Asso. Professor, LNCP	Member
8	Mr. Abhishek Sharma	Asso. Professor, LNCP	Member

  
**Dr. Mehta Parulben D**

**Director, and Chairman IQAC**

**Director**  
**Lakshmi Narain College of Pharmacy**  
**Bhopal**

Copy to:

1. Dr. Ashok Kumar Rai
2. Dr. Kaushlendra Mishra
3. Mr. Harsh Bidua
4. Dr. Govind Nayak
5. Dr. Dilip Kumar Tiwari
6. Mrs. Priyanka Namdeo
7. Mr. Abhishek Sharma



Ref. No. LNCP/IQAC/2023/01

Date: 05/06/2023

**Internal Quality Assurance Cell (IQAC)**

**Notice of IQAC Meeting No.1 of 2023**

The meeting of IQAC, Meeting No.1 of 2023 will be held on 15/06/2023 in the Board Room of the Institute at 3:30 PM

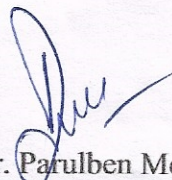
Please make it Convenient to attend the meeting

**Agenda**

1. Preparation of academic calendar for odd semester
2. Students Registration
3. Formulation of Course out come for all courses
4. Planning to conduct Seminar / guest lecture/ workshop.
5. Preparation of CO-PO matrix

**Copy to:**

1. Dr. Mehta Parulben D
2. Dr. Ashok Kumar Rai
3. Dr. Kaushlendra Mishra
4. Mr. Harsh Bidua
5. Dr. Govind Nayak
6. Dr. Dilip Kumar Tiwari
7. Mrs. Priyanka Namdeo
8. Mr. Abhishek Sharma

  
Dr. Parulben Mehta D  
Director & Chairperson IQAC

**Lakshmi Narain College of Pharmacy**  
**Bhopal**



Ref. No. LNCP/IQAC/2023-24/02

Date: 15/06/2023

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF MEETING**

The meeting of IQAC No. 1 of 2023 was held at 03.30 PM. on 15.06.2023 in Board Room. The following members were present.

Sr. No	Name of Member	Designation	Position	Signature
1	Dr. Mehta Parulben D	Director, LNCP	Chairman	
2	Dr. Ashok Kumar Rai	Director of Administration,	Member	
3	Dr. Kaushlendra Mishra	Professor	Member	
4	Mr. Harsh Bidua	Sr. Executive, QA, Lupin Ltd. Mandideep, Bhopal	Member	
5	Dr. Govind Nayak	Professor, LNCP	Member	
6	Dr. Dilip Kumar Tiwari	Professor, LNCP	Member	
7	Mrs. Priyanka Namdeo	Asso. Professor, LNCP	Member	
8	Mr. Abhishek Sharma	Asso. Professor, LNCP	Member	

The meeting started on a welcome note by IQAC Chairperson, Dr. Mehta Parulben D followed by her Presentation on objectives which include basic purposes, activities, and function of IQAC. The members proposed to conduct the IQAC meeting quarterly in an academic year.

The Chairperson Dr. Mehta Parulben D requested all the members for open house discussion on academic excellence.

**Agenda 1:**

Chairperson emphasize the importance of the IQAC team representing all strata of the society and accentuate to plan and execute the processes in order to meet the Vision of Society

**Preparation of Academic calendar for odd semester:** Academic calendar are basic benchmark for Institution so members discuss various activity related to academic calendar. It also noted that it should be prepared accordance with University calendar.

**Agenda 2**

**Students Registration and Regularity of Students**

IQAC members felt that mentoring all students are needed for maintaining quality benchmark. Registration are required according to academic calendar and monitoring regularity of students in Class

**Agenda 3:** Organizing intra institutional seminar/ guest lecture/ Workshop and Training program for effective learning.



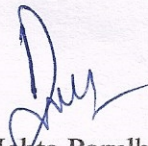


**Agenda 4:** Formulation of Course out come for all courses: Faculty members are requested to prepare Course out come for their Subject for all courses to maintain quality of education

**The conclusions of the meeting and proposed action plan:**

1. Mentors are instructed for registration and maintain of attendance of all students
2. It is planned and instructed faculties to prepare notes and provide to students
3. It is planned to conduct workshop ,guest lecture, and seminar

The meeting ended with a formal vote of thanks

  
Dr. Mehta Parulben D  
Director & Chairperson IQAC  
Lakshmi Narain College of Pharmacy  
Bhopal



Ref No. LNCP/IQAC/2023-24/03

Date: 04/09/2023

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

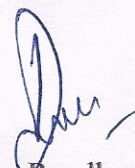
**Notice of IQAC Meeting No.2 of 2023-24**

The meeting of IQAC, Meeting No.2 of 2023-24 will be held on 14/09/2023 in the Board Room of LNCP at 03:30 PM

**Agenda:**

1. Discussion on formulation of course outcome based Sessional Question paper and Assignment
2. Planning to conduct Industrial Visit
3. Appreciation awards for Students and Faculty Members
4. Planning to conduct Extracurricular activity

Please make it Convenient to attend the meeting



Dr. Parulben Mehta D  
Director & Chairperson IQAC

**Director**  
Lakshmi Narain College of Pharmacy  
Bhopal

**Copy to:**

1. Dr. Ashok Kumar Rai
2. Dr. Kaushlendra Mishra
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4. Dr. Govind Nayak
5. Dr. Dilip Kumar Tiwari
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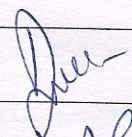


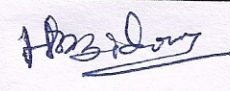
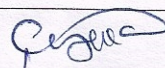
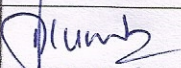




Ref. No. LNCP/IQAC/2023-24/04

Date: 14/09/2023

**Internal Quality Assurance Cell (IQAC)**  
**Minutes of Meeting No. 2 of 2023**

The meeting of IQAC was held at 11.30 a.m. on 14.09.2023 in Board Room of LNCP Bhopal.  
The following members were present.

Sr. No	Name of Member	Designation	Position	Signature
1	Dr. Mehta Parulben D	Director, LNCP	Chairman	
2	Dr. Ashok Kumar Rai	Director of Administration,	Member	
3	Dr. Kaushlendra Mishra	Professor	Member	
4	Mr. Harsh Bidua	Sr. Executive, QA, Lupin Ltd. Mandideep, Bhopal	Member	
5	Dr. Govind Nayak	Professor, LNCP	Member	
6	Dr. Dilip Kumar Tiwari	Professor, LNCP	Member	
7	Mrs. Priyanka Namdeo	Asso. Professor, LNCP	Member	
8	Mr. Abhishek Sharma	Asso. Professor, LNCP	Member	

The meeting started on a welcome note by Director and Chairperson IQAC, Dr. Mehta Parulben D. The Chairperson Dr. Mehta Parulben D requested all the members for open house discussion on academic excellence.

**Agenda 1 Formulation of Course outcome based Sessional Question paper and Assignments**

Committee members are agreed and instructed all faculty members to formulate Course outcome based Sessional exam Question paper and assignments paper to maintain quality of education

**Agenda 2 Review of Industry Institute Interaction and Student's Placement**

Members pointed out that feedback is important to maintain quality of education

**Agenda 2:** Faculty members are requested to calculate Course outcome (CO), attainment and PO attainment

**Agenda 3** Members discussed to plan industrial visit for the students in next month for Industrial exploders





**Agenda 4** Members discuss for how to encourage students and faculty to publish papers from their projects in Scopus-indexed

**The conclusions of the meeting and proposed action plan:**

1. It is decided to collect feedback form from students and stake holder for up gradation of education
2. Formulation of Course outcome based Sessional Question paper and Assignments
3. Plan to conduct industrial visit in next month
4. Appreciation awards for meritorious students.

The meeting ended with a formal vote of thanks

A handwritten signature in blue ink, appearing to read 'Dr. Mehta Parulben D'.

Dr. Mehta Parulben D  
Director & Chairperson IOAC  
Lakshmi Narain College of Pharmacy  
Bhopal